



The **Steel General Foreman** will supervisor and coordinator work site and crew. The candidate must have strong leadership qualities and the ability to motivate others to perform at their best. It is also a requirement for the candidate to ensure that the project is completed in a safe and efficient manner while also working with the customer during the project to maintain 100% customer satisfaction. The General Foreman must have the ability to conduct project pre-planning which includes reviewing estimates and proposals, as well as tracking and reporting any changes to management. The candidate must have a good knowledge of proper documentation and OSHA regulations. This position requires skills with problem solving, decision-making, planning, estimating, safety, scheduling, cost control, and human relations. The candidate must be totally committed to maintaining customer satisfaction and keeping the project sufficiently profitable to meet the company's anticipated goals.

Job Responsibilities:

- Order all necessary material for the job. Ensure all material is checked in correctly. Turn in all receiving papers with purchase order.
- Manage your time and your subordinate's time effectively. Maintain a professional appearance and attitude at all times.
- Ensure you have all the tools needed ahead of time. Protect and maintain all tools assigned to you. The candidate also must take inventory of all tools once per year.
- Coordinate work with other trades and must layout work ahead of time. Know and understand project cuts and submittals. Attend all job site inspections.
- Ensure and enforce all safety procedures and policies. Conduct one safety audit a month.
- Required OSHA/PINS training and continuing education classes, minimum of 8 hours per year.

Job Requirements:

- Maintain strict adherence to safety rules and regulations. Including but not limited to wearing safety equipment such as safety glasses, face masks, gloves, work boots, harnesses and/or other required PPE relevant to job site.
- Willingness to travel as required.
- Possess valid identification to work in the United States.
- Ability to pass a drug screening and criminal background check.
- Strong management, analytical, and people skills.
- Ability to work multiple jobs simultaneously.
- Knowledge of mechanical design, planning principles and procedures.
- Possess strong communication skills to communicate with customers, potential customers, management and other employees.
- Knowledge of budgeting, cost estimating, and fiscal management principles and procedures.

Education and Experience:

- High School Diploma or G.E.D. preferred.
- Minimum of 5 years Construction Foreman experience with a steel background
- 4 years Welding Experience
- 4 years Field and Management Experience.